



# WELWYN HATFIELD

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Please ask for:  
Graham Seal

26 November 2018

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL CABINET to be held on Tuesday 4 December 2018 at 7.30pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Corporate Director  
Public Protection, Planning and Governance

## **A G E N D A** **PART 1**

1. APOLOGIES
2. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Cabinet and to receive any petitions.

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 6 November 2018 (previously circulated).

4. ACTIONS STATUS REPORT (Pages 7 - 8)

Report of the Corporate Director (Public Protection, Planning and Governance) on the status of actions agreed at the last Cabinet meeting.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 15

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. ITEM RELATING TO THE BUDGET AND POLICY FRAMEWORK FOR RECOMMENDATION TO THE COUNCIL

To consider the following item:-

(a) Council Tax Empty Homes Premium (Pages 9 - 12)

Report of the Corporate Director (Resources, Environment and Cultural Services) on new discretionary powers to increase the Council Tax on long term empty properties.

8. ITEM REQUIRING KEY DECISION

To consider the following item for decision in the current Forward Plan:-

(a) Trees and Woodlands Strategy - Policy 2 (Forward Plan Reference FP836) (Pages 13 - 52)

Recommendation from the meeting of the Environment Overview and Scrutiny Committee on 24 September 2018 on the adoption of the amended Trees and Woodlands Strategy (Minute 25 refers).

9. RECOMMENDATIONS FROM CABINET PANEL AND BOARD

To consider the following recommendations:-

(a) Cabinet Planning and Parking Panel - 1 November 2018 (Pages 53 - 60)

Northaw and Cuffley Parish Council – Car Park Charges – Proposed Revision of Charges for Marynard Place Car Park

(b) Grants Board - 5 November 2018 (Pages 61 - 68)

Recommendation from the Board on the payment of annual grants to voluntary groups in 2019/20.

10. UNIVERSAL CREDIT (Pages 69 - 74)

Report of the Corporate Director (Housing and Communities) updating the Cabinet on the current operation of the scheme.

11. PERFORMANCE EXCEPTION REPORT - QUARTER 2 (2018-19) (Pages 75 - 86)

Report of the Corporate Director (Housing and Communities) summarising strategic performance data following the most recent clinic meeting on 8 November 2018.

12. COUNCIL ACHIEVEMENTS LIST - JULY TO SEPTEMBER 2018 (Pages 87 - 92)

Report of the Corporate Director (Resources, Environment and Cultural Services) collating and summarising the Council's key achievements and service improvements for Quarter 2 of 2018/19.

13. APPOINTMENTS TO CABINET PANELS, COMMITTEES, BOARDS AND OUTSIDE BODIES (Pages 93 - 96)

To approve the appointments of Members to Cabinet Panels, Committees, Boards and Outside Bodies as in Appendices A and B.

14. RECOMMENDATION FROM THE COUNCIL

To consider the following recommendation:-

- (a) Council Meeting - 19 November 2018 (Pages 97 - 102)

Lawn Cemetery in Southway, Hatfield - Petition

15. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

16. EXCLUSION OF PRESS AND PUBLIC

The Cabinet is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for items 17. 18 and 19 (if any) on the grounds that they involve the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraphs 3 (private financial or business information) and 5 (legal and professional privilege) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## PART II

### 17. ITEMS OF AN EXEMPT NATURE REQUIRING KEY DECISION

To consider the following items of an exempt nature for decision in the current Forward Plan:-

- (a) Public Realm Improvements at White Lion Square, Hatfield Town Centre (Forward Plan Reference FP891) (Pages 103 - 108)

Exempt report of the Corporate Director (Resources, Environment and Cultural Services) on the procurement process to establish a suitable contractor for this project.

- (b) Multi-Storey Car Park, The Common and Temporary Deck Car Park, Lemsford Road, Hatfield Town Centre (Forward Plan Reference FP892) (Pages 109 - 114)

Exempt report of the Corporate Director (Resources, Environment and Cultural Services) providing details of the procurement process for this project.

### 18. ITEMS OF AN EXEMPT NATURE REQUIRING KEY DECISION NOT IN THE FORWARD PLAN

To consider the following items of an exempt nature for decision not in the current Forward Plan:-

- (a) Purchase of Property for Temporary Accommodation (Pages 115 - 132)

Exempt report of the Corporate Director (Housing and Communities) on the proposed purchase of a property as part of the Council's Affordable Housing Programme.

- (b) Stanborough Park North Development (Pages 133 - 162)

Exempt report of the Corporate Director (Resources, Environment and Cultural Services) seeking agreement in principle to a development proposal subject to planning approval.

**(Note:** The Chairman of the Social Overview and Scrutiny Committee has been given notice that it was impracticable to comply with the requirement that at least twenty eight days notice must be given of the intention to make a key decision on the Forward Plan and to consider items 18 (a) and (b) in the private section of the meeting in accordance with Regulations 5 and 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 because they were urgent and could not reasonably be deferred for the reason specified).

The reason for item 18(a) is to be able to proceed with the proposed property purchase in order to provide temporary housing accommodation without delay.

The reason for item 18(b) is to be able to progress with the proposed development without delay.

19. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

<u>Circulation:</u>	Councillors	T.Kingsbury (Chairman)	N.Pace
		D.Bell (Vice-Chairman)	B.Sarson
		S.Boulton	F.Thomson
		T.Mitchinson	

Corporate Management Team  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Graham Seal, Governance Services on 01707 357444 or email – [democracy@welhat.gov.uk](mailto:democracy@welhat.gov.uk)**